

PRIVACY NOTICE

In accordance with the provisions of the Federal Law for the Protection of Personal Data in Possession of Individuals, published in the Official Gazette of the Federation on July 5, 2010, ECO, Corporación Empresarial México S.A. de C.V. with address at Tacaná # 200, Colonia Xinantecátl, Metepec, Estado de México, declares to be a company legally constituted in accordance with Mexican law and declares to be responsible for the personal data it collects, the use given to it and the protection of the same. It informs you that this information is treated strictly confidential.

PERSONAL DATA WE COLLECT AND THEIR USE

Activity in which personal data are collected	Types of personal data we collect	Use of personal data
<i>Information collected during the request for one of our services</i>	<ul style="list-style-type: none"> • First and Last Name • E-mail address • Mailing Address • Phone number • Payment Information • Number of employees in case of legal entities. • Website in case of legal entities. 	<ul style="list-style-type: none"> • To answer your questions • To answer your questions or send information about our services. • To send a quotation • To register for our courses • To generate internal indicators • For statistical purposes
<i>Information collected in the course of providing our services.</i>	<ul style="list-style-type: none"> • First and Last Name • E-mail Address • Telephone Number • Mailing Address • Billing information • Personal account for access to service tracking platform. • Bank details 	<ul style="list-style-type: none"> • Provide you with the requested service. • Allow you to access and use service tracking platforms when requested. • Manage any contact you have with us during the provision of the service. • Elaborate the contract, agreement and/or documents that confirm the commercial and business relationship with ECO, Corporación Empresarial México S.A. de C.V. • To elaborate the corresponding invoicing in case it is required. • Elaborate the certificates, diplomas or certificates to which they are entitled. • Evaluate the quality of our services

All documents within the management system are controlled.

		<ul style="list-style-type: none"> • Delivery of information such as certificates, manuals, etc. to your home address. • The realization of any complementary or auxiliary activity necessary for the presentation of the services. • Bank details will be required when a refund or reimbursement is necessary for a service not performed or cancelled by ECO or the Client.
<p>Subscription to newsletters and commercial communications</p>	<ul style="list-style-type: none"> • First and Last Name • Email Address • Company Name • Telephone Number 	<ul style="list-style-type: none"> • Send you marketing communications (when requested) • Maintain an updated suppression list if you have requested not to be contacted • Perform analysis or compile statistics
<p>Online Navigation Information collected by cookies (own, third party, session, technical and personalization cookies) or similar technologies as part of your navigation on ECO, Corporación Empresarial México websites.</p>	<ul style="list-style-type: none"> • Data related to your use of our website: • Where you came from • Pages you viewed • Duration of your visit • Technical information: • IP address • Browser information • Device information 	<ul style="list-style-type: none"> • To tailor our services to the needs of our customers. • To send you recommendations or commercial communications based on your interests. • To display our website in a personalized way • To allow the proper functioning of our website: <ul style="list-style-type: none"> - proper display of content, - customization of the interface, such as the language - parameters specific to your device, including your screen resolution - improvement of our website, for example by testing new ideas. - To ensure that the website is secure and protect you against fraud or misuse of our websites or services. • To compile statistics.

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<p>Online Navigation Information collected by cookies (own, third party, session, technical and personalization cookies) or similar technologies as part of your navigation on ECO, Corporación Empresarial México websites.</p>	<ul style="list-style-type: none"> • Data related to your use of our website: • Where you came from • Pages you viewed • Duration of your visit • Technical information: • IP address • Browser information • Device information 	<ul style="list-style-type: none"> • To tailor our services to the needs of our customers. • To send you recommendations or commercial communications based on your interests. • To display our website in a personalized way • To allow the proper functioning of our website: <ul style="list-style-type: none"> - proper display of content, - customization of the interface, such as the language - parameters specific to your device, including your screen resolution - improvement of our website, for example by testing new ideas. - To ensure that the website is secure and protect you against fraud or misuse of our websites or services. • To compile statistics.

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Commercial Communications.	<ul style="list-style-type: none"> • Commercial name • Logo • Photographs of personnel • Photographs of the facilities 	<ul style="list-style-type: none"> • Advertising on social networks and website

TRANSFER OF PERSONAL INFORMATION

ECO, Corporación Empresarial México S.A. de C.V. will transfer to Exemplar Global the data of course participants who are considered COMPETENT in the units of competence registered under the TPECS scheme (Training Provider and Examiner Certification Scheme) in order for them to have access to the benefits of achieving personal certification. Exemplar Global will establish direct contact with participants to provide information on personal certifications to complement their training.

When a client requests consulting services for the Certification of its Management System, ECO, Corporación Empresarial México will transfer its data to ORION Registrar Mexico to receive its proposal.

ECO, Corporación Empresarial México S.A. de C.V. declares its commitment to respect at all times this Privacy Notice.}

TIME DURING WHICH PERSONAL DATA ARE KEPT

- When you request a service, we will retain your Personal Data for the duration of our contractual relationship and in accordance with the specific rules applicable to the service provided.
- When you contact us for an inquiry we will keep your Personal Data for the time necessary for the treatment and processing of your inquiry.
- Where you have consented to direct marketing actions, we will retain your Personal Data until you unsubscribe or request that we delete it or after a period of inactivity (no interaction with us) defined in accordance with local regulations and guidelines.
- When cookies are placed on your computer, we keep them for as long as necessary to achieve their purposes) and for a period defined in accordance with local regulations and guidelines.
- For candidates, we retain your Personal Data in accordance with applicable regulations.

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HANDLING PERSONAL DATA.

To prevent unauthorized access to your personal data and to ensure that the information is used for the purposes set forth in this privacy notice, we have established various procedures to prevent unauthorized use or disclosure of your data, allowing us to treat it properly.

CANCELLATION AND CHANGES OF PERSONAL DATA

You have the right to access your personal data in our possession and the details of their treatment, as well as to rectify them in case they are inaccurate or incomplete; cancel them when you consider that they are not required for any of the purposes indicated in this privacy notice, are being used for non-consented purposes, or oppose their treatment for specific purposes.

Are not required for any of the purposes stated in this privacy notice, are being used for non-consensual purposes or oppose the processing of the same for specific purposes.

In case you do not wish to receive promotional messages from us, you can send your request to the following e-mail address: info.tol@eco-consulting.com.

To resolve any questions about this privacy notice, about our policies, or to exercise any of your rights over your personal information, such as access, rectification, cancellation or opposition (ARCO rights), you can request it directly through our email info.tol@eco-consulting.com from the email with which you are registered with us. If for any reason you no longer have this email, you can personally present yourself at the address set forth in this notice and, upon official identification.

This privacy notice may be modified; such modifications will be duly informed through the web page www.eco-consulting.com.

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